

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

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BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

6/8/15

6:30PM-Perley School, 51 North Street

7:30PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: Philip Trapani, Chairman; Gary C. Fowler, C. David Surface,
Stuart M. Egenberg, Douglas W. Dawes, Clerk

Others Present: Michael Farrell, Town Administrator; Janet Pantano,
Administrative Assistant: Lenny Mirra, State Representative

Absent:

6:30PM-Perley School-Tour Senior Center Rooms

Call to order

7:30PM-Town Hall

Pledge of Allegiance

Warrant & Minutes

Warrant to be signed

New Business

State Representative Lenny Mirra to be present to discuss Chapter 70 Funds and Local Aid
Representative Mirra gave a handout to the board on the State Budget. He stated that the numbers are firm. He stated that the formula for who gets how much has not been updated for 20 years and is due to be looked at. He stated that the smaller towns representatives are working to get this reviewed and he thinks it will happen this year. He updated activities on Beacon Hill.

Mr. Surface stated that Governor is not in favor of unfunded mandates and that the State seems to be getting the message. Rep. Mirra stated that the Governor is looking into these items.

Mr. Fowler stated that at a MMA meeting held in Georgetown here it was stated that the towns are getting more done with less. Mr. Fowler stated that the Schools in Georgetown are doing great and that the State should be looking at what Georgetown is doing.

Correspondence

Police Chief letter regarding abandoned structure on town land behind 32 Baldpate Road
Mr. Trapani stated that they are not sure where this building came from. Mr. Farrell stated that they are not sure how to proceed. He stated that they could auction the property and see if anyone would want the lumber and windows. He stated that they could have the Fire Department burn the building or they could have the ConCom remove the building. Mr. Trapani

asked what the town has to do to remove the building. Mr. Surface stated that the board should authorize the Town Administrator to have the property removed by whatever means.

Mr. Surface moved to give the Town Administrator authorization to remove the *structure behind 32 Baldpate Road* by whatever means necessary. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Board of Registrar Vacancy

Mr. Trapani stated that the board received a letter from the Town Clerk on the need to fill the Board of Registrar position vacated by new Selectmen Dawes.

Medicinal Marijuana Dispensary Discussion

○ *Police Chief letter regarding Marijuana Dispensary*

Valerio Romano, Attorney 10 Milk St., Suite 720 Boston stated he is representing Healthy Pharms, Inc. and also represents various Marijuana dispensary applicants and is looking for the board to approve a letter of support or non-opposition. He introduced his clients Nathaniel Averill, from Somerville MA who stated he is excited about the location. Paul Overgaag, also from Somerville.

Mr. Averill stated he has worked in Pharmaceuticals and sees this as a way to work with people and help. He stated that he does not have any other ventures and this is limited by State.

Mr. Overgaag stated that they have a few other members but this is a start-up company and one of few who have the license. He stated that they looked at Georgetown and the building is a good location for them not many abutters and close to the highway. He stated application was for Haverhill and would have to go back to State to change location. He stated that that this is the only building in Georgetown that they are looking at and if this does not work then they would fold up here and move on. He stated that they would open a dispensary and have a growing area. He stated that they would have 60 employees. Atty. Romano stated all employees would be working on site and they would be making more edible products.

Mr. Dawes asked about waste. Mr. Averill stated that water would go to septic or mixed with soil so unusable and this is set by the State.

Mr. Fowler asked if the composting would be done at the site. Atty. Romano stated that they would have to work with the State as they have strict guidelines.

Mr. Surface asked about air quality. Mr. Averill stated with growing there is some discharge from plants and would not go outside.

Atty. Romano stated that there is no onsite use of the product allowed. He stated that they will go for a Special Permit and Site Plan Review with the Planning Board. He stated the location is out of the way.

Mr. Trapani stated that there are 15 licenses are any running. Atty. Romano stated that Salem is the only one and that they had a setback the crop was rejected for lead.

Mr. Dawes stated that the positive is the location but negative is its remoteness and what are their thoughts. Mr. Averill stated that they will have a lot of cameras and security. Atty. Romano stated that they could provide a direct feed to the Police Chief and allow them to view at all times and would participate with help to the Police Force. He stated they would look at retired officers to be part of security.

Mr. Overgaag stated that they are listed as a non-profit but will pay taxes. Fowler stated that there is some Economic Development funds out there and Georgetown is approved to receive funds if they qualify.

Mr. Surface asked about spikes in crime after a dispensary has been put in. Mr. Romano stated that he has documentation and in a well maintained community there have not been spikes. Mr. Surface stated residents will ask about property values.

Mr. Fowler stated he hopes to be in support. He stated that when they had a different group here they talked about medication for a child in town that was in need of this medication. He asked about funds and banking.

Mr. Averill stated that they will mostly deal with cash and in the future debit cards and credit cards. Atty. Romano stated that the banks pulled out as a lot of restrictions from the federal government. He stated that Century Bank has accepted Healthy Pharms as a client and they are working with them.

Mr. Dawes asked about insurance payments. Mr. Averill stated that there is no insurance but will give discounts to low income and have a plan for this.

Mr. Surface stated will have a capital fund. Mr. Averill stated that with the capital they can give funds to the local community and will reinvest in the business. Atty. Romano stated that they will produce product, information, and nothing else. Mr. Fowler asked about any taxes. Mr. Romano stated that the communities are looking to have an Excise Tax that would go to the town.

Mr. Dawes stated that he has read that the product is lower in THC. Mr. Averill stated that they will have various strains and is not sure which ones they will have. Mr. Dawes asked how many plants allowed. Mr. Averill stated that it is not plant based but would only grow what they can sell.

Mr. Fowler asked procedure and stated that he just received info tonight.

Mr. Trapani stated that he would take questions from audience. None

Mr. Trapani stated that the applicants are looking for a letter of support or non-opposition and the letter is not binding but is supportive and by signing it allows them to go to the State for a change of location. Atty. Romano stated that the State has vetted the company, and they have been through the Department of Public Health, and working with Century Bank. He stated after the letter of support they would go to the State with the letter and the State will review and if they approve the change of location then they would come back to the town and go through the town process.

Mr. Trapani stated that he would like to review and vote at the next meeting in two weeks. He stated he would like to gather more information.

Mr. Dawes stated he would like to discuss with Police Chief Cudmore. He stated that they would be using the template for Option B on the documentation provided.

Mr. Fowler stated that he would like to familiarize himself with the town bylaws.

Mr. Trapani stated that he wants to see why he should not allow and wants to work with the applicant.

Mr. Overgaag stated that if the board has any questions they will answer them. He stated wants to answer all questions and be open. Atty. Romero stated that he could facilitate a conversation with the Department of State Kate Doyle.

Mr. Farrell to reach out to Kate Doyle and Healthy Pharms, Inc. to return June 22, 2015.

Strategic Plan

Mr. Trapani stated he asked Mr. Farrell reach out to the Collins Center and that we would request them to put together a 5-10 year plan. He stated that his worry is the Capital items coming up for the town in the near future and where we want to go and how to get there.

Mr. Dawes asked when the last plan was done. Mr. Trapani stated 10 years ago. Mr. Surface stated that they do have a study by the DoR and a Charter should be a part of that discussion.

ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING

Selectmen's Report

Town Administrator's Report

Discussion on Fire Chief Recruitment

Mr. Farrell stated that the application process closed on May 31st and had 18 applicants. He stated that he went through all resumes to see if they met the minimum requirements. He listed the requirements. He stated that of the 18 no one met all 10 criteria so he had to prioritize the criteria and narrowed down to 10 candidates and sent the essay questions to all of them. He stated that most had no fire based ambulance experience. He stated a lot came from professional fire departments. He stated when the essays come back then the screening committee will look at the essays, and candidates' info and each rate the essays and then get together and review. Mr. Farrell stated that he Mr. Fowler, Mr. Surface, and Chief Cudmore and a citizen if they want will review the essays and the finalist will be sent to the Fire Chief Review committee. Mr. Fowler asked if a retired Georgetown Fire Chief should be a part of the committee. Mr. Farrell stated will have Chiefs review and he stated that the board asked that there not be Chiefs from local towns. Mr. Trapani stated that mid next week they will have the rankings and then finalist through the Chiefs review by the end of June and interview in July if we can. He stated should have an offer by the end of July. Mr. Surface stated that they could have an interim Chief if have to. Mr. Farrell stated that the Chiefs should be bringing 3 finalists to the board.

Veterans' Office

Mr. Trapani stated that they have just finished 4 interviews for the Veterans' Agent and an offer has been sent out.

Library

Mr. Farrell stated that the Library trustees have hired Sarah Lynch as the new Librarian. He stated that she was an internal candidate and the acting Librarian.

MEMA

Mr. Farrell stated other good news is that at the MEMA meeting Chief Cudmore found out we will get \$156,315 back from the State, 75% of our cost from the first storm and roof shoveling.

Line Item transfers & Reserve Fund transfers

Mr. Farrell stated that they had to fine tune budgets and need some line item transfers. He stated health insurance is one and we had to estimate members and give 25% percent back to enrollees. He read where the funds would come from.

	Line-Item Transfers			
	Expense		Source	
Health Ins.	88,977.00		Short Term Debt	38,150.00
			Legal	10,000.00
			Unemployment	21,000.00
			Essex Ag.	19,827.00
				<u>88,977.00</u>
	Reseve Fund Transfer		53,499.00	current balance
Electric	45,000.00		(45,000.00)	
Street Lights	1,569.00		(1,569.00)	
			<u>6,930.00</u>	remaining balance

Mr. Surface moved to approve the line item transfer as presented. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Farrell explained line items that are low in funds and that he would be asking the FinCom to make transfers from Reserve Fund.

Mr. Surface moved to support the Reserve Fund Transfers as presented. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Appointments & Approvals

Request from Essex County Greenbelt for their Road Bike Event on Sunday, Sept. 13 to pass through town.

Mr. Trapani read the letter of request from Essex County Greenbelt.

Mr. Egenberg moved to approve the Essex County Greenbelt Road Bike Event on Sunday, September 13, 2015. Mr. Surface seconded the motion.

Mr. Surface stated that he is concerned about bicyclist and they should have a safety packet.

Motion was approved by a 4-0 vote. One abstention.

FY 16 Appointments

Mr. Egenberg moved to reappoint C. David Surface and Charles Keilty as Affordable Housing Trustees term to expire June 30, 2017. Mr. Trapani seconded the motion and the motion was approved by a 4-0 vote. Mr. Surface abstained.

Mr. Egenberg moved to reappoint Philip Trapani as an Affordable Housing Trustee term to expire June 30, 2017. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Paul Thompson* to the *Board of Health* term to expire June 30, 2018. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Russell Ricker* to the *Capital Improvement Planning Committee* term to expire June 30, 2018. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *RaeAnn Baldwin* to the *Conservation Commission* term to expire June 30, 2018. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Fowler stated that Mr. Shreder may not be reappointed but he does run a good meeting and is professional. He stated that other ConCom members only have 2 years' experience. Mr. Egenberg agreed that the other members are green. Mr. Surface agreed on experience of other members.

Mr. Egenberg moved to reappoint *Carl Shreder* to the *Conservation Commission* term to expire June 30, 2018. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Caroline Sheehan* to the *Council on Aging* to fill an unexpired term to expire June 30, 2017. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Esther Palardy and Nancy Thompson* to the *Council on Aging* term to expire June 30, 2018. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Ann Stewart and Richard Boucher* as Associate Members to the *Council on Aging* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Donald Cudmore, Police Chief* as the *Emergency Management Director* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Dean Julien* as an *Emergency Management Assistant Director* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Peter Durkee, Highway Surveyor and Deborah Rogers, Health Agent* to the *Emergency Management Team* term to expire June 30, 2016. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Donald Cudmore, Police Chief* as the *Emergency Response Coordinator* term to expire June 30, 2016. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Donald Cudmore, Police Chief* as the *Federal Emergency Management Director* term to expire June 30, 2016. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Lt. Scott Hatch* to the *Federal Emergency Management Team* term to expire June 30, 2016. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Michael Farrell, Town Administrator* as the *Finance Director* term to expire June 30, 2016. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Albert B. Beardsley* as the *Fire Chief* term to expire August 31, 2015. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Albert B. Beardsley* as the *Forest Warden* term to expire August 31, 2015. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint to the *Hazard Mitigation Planning Committee: Deborah Rogers, Health Agent; Steven Przyjemski, ConCom Agent; Howard Snyder, Town Planner; Peter Durkee, Highway Surveyor; Donald Cudmore, Police Chief; David Schofield, Light Manager; Michael Farrell, Town Administrator; Lou Mammolette, Water Manager* term to expire June 30, 2016, *Albert B. Beardsley, Fire Chief* term to expire August 31, 2015. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint to the *Mobile Food Vendor Committee: Deborah Rogers, Health Agent; Peter Durkee, Highway Surveyor; Donald Cudmore, Police Chief; Jon Metivier, Building Inspector* term to expire June 30, 2016. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint to the *Mobile Food Vendor Committee Albert B. Beardsley, Fire Chief* term to expire August 31, 2015. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to reappoint *Jacqueline Cuomo, Treasurer; Mary McMenemy, Town Accountant; Stuart Egenberg, Selectmen; Michael Farrell, Town Administrator* as the *Other Post-Employment Benefits Trust Fund Trustees* term to expire June 30, 2016. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Lt. Scott Hatch* as a *Lieutenant* for the Police Department term to expire June 30, 2018. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Kevin M. DeFeo and James Rodden* as *Sergeants* for the Police Department term to expire June 30, 2018. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Michael P. Goddu* as a *Detective* for the Police Department term to expire June 30, 2018. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Dennis Sullivan, Derek Jones, Adam Raymond, Phillip Klibansky, and Joanne Ballard* as *Patrolman* for the Police Department term to expire June 30, 2018. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to appoint *Mark Anderson, Tyler Dechene, Joanne Vallone, Keith D. Deguio, Dean A. Julien, Michael Broderick, Jay Martel, Jeffrey French, Heather Lefebvre, Jonathan Herriquez, Matthew Carapellucci, Eric Cochrane, Scott H. Yanosick, Henry Ofshefsky, and David Rosquete* as *Reserve Officers* for the Police Department term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Derek Jones* as an *Animal Control Officer* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Keith D. Deguio, Dean A. Julien, and Reed Wilson* as an *Assistant Animal Control Officer* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Donald Cudmore, Police Chief* as a *Constable* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Michael Broderick* as *Harbormaster* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Jeffrey French* as *Assistant Harbormaster* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Kenneth Woodbury, George Comiskey, Joseph Bouchard, and Larry Mintz* as *School Crossing Guards* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Michael Farrell, Town Administrator as Sexual Harassment Grievance Officer* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Donald Cudmore, Police Chief, Lt. Scott Hatch* term to expire June 30, 2015 and *Albert Beardsley, Fire Chief* to the *Statewide Anti-Terrorism Unified Response Network* term to expire August 31, 2015. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to appoint *Bill Hastings, Julie Coolidge, Jeff Wade, Christian Roop, and Sandra Martin* to the *Recreational Path Committee* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Discussion on the Sealer of Weights & Measures and how he is working out. Mr. Farrell to review.

Mr. Surface moved to reappoint to the *Stormwater Management Committee: Deborah Rogers, Health Agent; Steven Przyjemski, ConCom Agent; Howard Snyder, Town Planner; Peter Durkee, Highway Surveyor; Michael Farrell, Town Administrator* term to expire June 30, 2016. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to reappoint *Gina Thibeault* to the *Zoning Board of Appeals* term to expire June 30, 2020. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to reappoint *Shawn Deane* as an *Alternate Member of the Zoning Board of Appeals* term to expire June 30, 2020. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Dawes wanted to welcome David Wong cleaners that just moved into the Eagle Building on West Main Street.

Mr. Surface stated that he has a concern on an applicant who was not forthcoming at the last meeting. He asked if they have any recourse. Mr. Farrell stated that he does not know yet and that the Police Chief was looking into the matter. Mr. Surface asked if the application has been submitted to ABCC. Ms. Pantano stated that it had been. Mr. Farrell stated that he has not heard back from counsel as of yet. Mr. Trapani stated that he was not sure if we have recourse. Mr. Farrell to check with the Police Chief and counsel.

Next Meeting

Monday, June 22, 2015 at 6:30PM, 3rd floor meeting room, Town Hall

Adjournment

BoS Minutes
June 8, 2015

Mr. Egenberg moved to adjourn. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Meeting was adjourned at 9:45PM.

Minutes transcribed by J. Pantano.

Minutes approved August 31, 2015

Documents used:

- Notice from the Police Chief on abandoned structure
- Letter from the Governor thanking public servants for their work over the winter
- Healthy Pharms, Inc. information, Letter of Support or Non-Opposition template
- FY16 State Budget Overview
- Line-item and Reserve Fund Transfer information
- Essex County's land Trust letter requesting bike route through Georgetown
- Appointment list